

Belfast City Council Licensing Committee Representation Form for Objectors

INFORMATION ABOUT MAKING REPRESENTATION TO COMMITTEE

PLEASE READ THIS GUIDANCE WHEN COMPLETING THIS FORM ABOUT YOUR
OBJECTION

- Your comments should outline the reasons why you consider the application should not be granted or whether any conditions should be attached. It should also confirm if you have already been in contact with the applicant or any other agency and whether any measures have been implemented to address your concerns. You should provide all relevant information and attach any relevant supporting documents or photographs.
- Each person or deputation shall have five minutes to make their presentation to Committee. Where more than one member of the deputation wishes to address the Committee the five minutes should be shared among them.
- Your deputation should consist of no more than three persons.
- Further details shall be provided in due course and as this matter progresses to Committee.
- If you require assistance in filling out this form, please contact the Building Control Service on 028 90 270650 or email buildingcontrollicensing@belfastcity.gov.uk.

Information you may include

- Be selective and only include documents and photographs which are clearly supportive of your objection.
- Any relevant correspondence from the PSNI or other agencies (e.g. e-mails or letters) which has not already been provided to the Council.
- You do not have to provide photographs but if you do, please number them and give a brief description of what they show and how they support your case, either by listing them in numerical order at the beginning of your representation or by cross-referencing them in the course of your representation.

Information you should leave out

- Communications (e-mails, letters, etc.) sent to you by Council officers (including details of noise complaints, etc.).
- It is not necessary to include copies of complaints where the Council has already been made aware of them.
- You do not need to submit multiple copies for other parties as the Council shall make copies where required and shall be responsible for circulating information to relevant parties.



SECTION 1a – Declaration– to be completed by the objector

Before submitting your completed form to us please tick and sign below to show that you understand and accept the implications of submitting this Representation Form to us:

☒ I understand that submitting this representation form may result in a hearing before the Council's Licensing Committee for the purpose of determining the licensing application that I am objecting to, and that I may be asked to attend this hearing, and to address the Committee.

☒ I understand that if the Licensing Committee's decision regarding this licensing application is appealed against, there may be a County Court hearing and that this whole document will be admissible legal evidence and that I may be called as a witness to give evidence.

Are you are prepared to attend the Licensing Committee meeting and to make a

representation to the Committee?

Yes



Recording proceedings

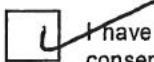
Please note that the proceedings of the meeting will be recorded and broadcast (audio/video) except where the Committee is considering any confidential matters. A copy of the recording of the meeting will be made available on the Council Website within two working days of the minutes being ratified by the Council.

~~If you do not wish to be recorded, it does not affect your ability to make a representation to a Committee. We will stop the broadcast and recording during the time you are speaking, however, all discussion on that agenda item will be recorded, broadcast and published.~~

Please indicate your recording preferences below by marking 'X' in the appropriate box:

~~IMPORTANT~~

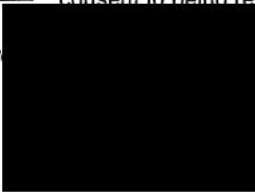
I have ☐ the information above on recording proceedings and give my consent to being ☐ as detailed above



I have read the information above on recording proceedings and do not give my consent to being recorded

Signature

Date:



SECTION 1b – Sharing Your Details

Please note that all information in this form will be shared with the applicant, supporters (if any), Members of the Council's Licensing Committee and any relevant statutory consultees in advance of the Committee meeting.

If, due to exceptional circumstances, you feel that your identity and contact details should not be revealed to the applicant or to another party, please tell us and give your reasons in the space below:

Previously when objecting our details including address were shared on social media by people affiliated with Shalleshbury bowling club. This led to abusive comments directed at ourselves. This was also shared on 'Belfast Live'. This made us feel threatened. Previously people attending events parked outside our home after we contacted noise complaints BCC and beeped horns and flashed lights. Under no circumstances do we give permission for our identity and contact details to be shared.

SECTION 2 – Your Details/ Details of your organisation

Persons who represent a common cause are encouraged to form groups/associations. You may be acting as a representative of residents or businesses in an area (for example a residents' or trade association)

Tell us (by ticking appropriate box) if you are objecting:



☒

as an individual; or

☐

s a representative

Your contact details:

Title [Delete as appropriate] Dr / Mr/ Mrs / Ms / Miss / Other

Surname

First name(s)

Address (including postcode)

Telephone Number:

Mobile:

E-mail:

If you are objecting as a representative, please complete the following in addition to the above, to tell us about the organisation you are representing:

Name of organisation being represented (if applicable):

Organisation's address (including postcode):



SECTION 3 – Attempts to Resolve Issues

1. Have you made your concerns known to the applicant? Yes

☒

No

☐

If 'Yes', please provide details below of any communication between you and the applicant, including dates, brief summary and outcome, for example: liaison meetings, telephone calls or e-mails. If 'No', please outline why not. REMEMBER: You do not need to submit correspondence between you and council officers.

Liaison meetings facilitated and chaired by Belfast council shall.
Outcome was for Shalteston to organise an acoustic report on their building → Not completed
Further outcome was for windows to remain closed
→ Not adhered to
Further outcome was to refrain from playing loud music
→ Not adhered to
At no point have our concerns re loud music been taken seriously by the leadership of Shalteston Bowling Club.

2. Have you taken any other action to address your concerns? (For example, by making a complaint to the Council or any other agency)

Yes



If 'Yes', please provide details in the space below, including times, dates and details of who you spoke to.

Complaint to council
→ council processes not followed
~~Case~~

Details of contact with PSNI (if any)

You should list and attach all correspondence between you and the PSNI. Please refer to Guidance above.

Have contacted PSNI on multiple occasions due to on street parking by patrons obstructing views of road.



Details of contact with Belfast City Council Night Time Noise Team (if any)

(E.g. I contacted the Noise Team on the following dates: 1. Date – reason, 2. Date – reason)

Multiple complaints over years/Months/weeks.
Too many to document here

Details of contact with any other Agencies (if any)

SECTION 4 – Your Objection

Please outline your objection in the space provided below. Arrange under subject-matter headings if possible, giving reasons for each point you make. Be specific and give relevant examples if possible, state facts and give figures such as distances, times, dates and so on if appropriate.

You should note that this submission shall form part of your five minute presentation to Committee and will be included in the Committee Report. Please continue on a separate sheet if necessary.

Issues noted spanning over 3 weeks.

Please refer to email evidence including videos with dates
*I don't consent to my personal information to be shared under
any circumstances including online platforms*

Issues → ongoing persistent loud music on Tuesday evenings
and occasional Fridays and Sundays. Loud bass music in
particular.

Multiple calls to BCC Noise Complaints team.

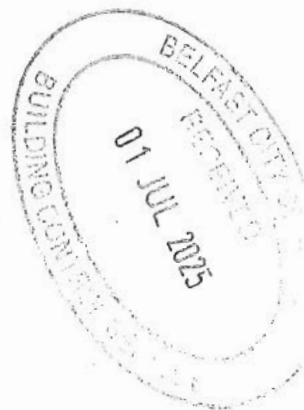
Previous meeting with Shillshury as detailed elsewhere.

I have multiple videos showing Shillshury Beauty club
playing persistent music with windows open in breach of
previous agreements. These have already been shared with
BCC and no action taken.

Noise impact assessment not completed as far as we
are aware.

As far as we are aware council does not hold information
on conditions to curtail noise despite previous breaches

PTO



This ongoing persistent disruption has resulted in adverse effect on our family health & well being. This has resulted in disrupted sleep of young children.

This could be resolved simply yet Shaltesbury have been completely intransigent on this issues with any attempt at resolving this amicably met with "our building was here first, maybe you should move house".

The abusive comments on social media influenced by patrons associated with the Leaky club is completely unacceptable.

Entertainment has ~~been~~ given priority over people living in homes nearby.

We revised this at Council below, terms of reference of noise committee ~~not~~ adhered to. Likely deviation from stated operating policy.

Alderman [redacted] spoke at at him, we presume the minutes of this meeting are recorded. The Alderman rejected our objection like listening to it. For an opinion [redacted] and [redacted] party members should consider recusing themselves from any further discussion at committee relating to this matter.

Please detail any measures or changes that you consider, if applied to the licence, would address your concerns, or give any suggestions you would like the Licensing Committee to consider:

Anything to curtail loud noise.

Freedom of Information Act 2000 Under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 people may ask us for information we hold. We are responsible for deciding whether the requested information can be released. Before we release any information which identifies you, we will seek your views on its disclosure, unless there is a legal requirement to disclose the information. The final decision on what will be disclosed rests with the Council except in circumstances where we are under a legal obligation to release the information to another party.

Privacy Notice

Belfast City Council is the data controller under the UK General Data Protection Regulation (UK GDPR) for the personal data it gathers for the purposes of administering and managing representations to the Licensing Committee. You are consensually providing your personal data to the Council whose lawful basis for processing is to comply with a legal obligation under the Local Government (Miscellaneous Provisions) (NI) Order 1985

The personal data may be shared internally within the Council with staff who are involved in providing this service and where necessary, between internal departments with the purpose of supporting an effective delivery of service.

Your personal data will also be shared with Members of the Licensing Committee.

Your personal data will not be shared or disclosed to any other organisation without your consent, unless the law permits or places an obligation on the Council to do so.

Your personal data is held and stored by the Council in a safe and secure manner and in compliance with data protection legislation and in line with the Council's Records Retention and Disposal Schedule.

If you have any queries regarding the processing of your personal data or wish to withdraw your consent to the processing of it, please contact Building Control's Policy and Legal Officer on 028 90270650 or email buildingcontrol@belfastcity.gov.uk

If you wish to contact the Council's Data Protection Officer, please write to Belfast City Council, City Hall Belfast, BT1 5GS or send an email to dataprotection@belfastcity.gov.uk

Please return your completed form to:

Building Control Service, Licensing Team, Ground Floor, Cecil Ward Building,
4 - 10 Linenhall Street, Belfast BT2 8BP

or email to buildingcontrollicensing@belfastcity.gov.uk

Your signature

I confirm that I have completed this form and am making this representation in support of my licensing application. In signing this form I understand that my personal data, including any sensitive personal information (special category personal data) that I have disclosed in this form about myself may be used for enforcement action, including licence applicants.

Signed:

Date: 9/6/25



